

IMC Monthly Approved Minutes - Public

Sunday, 2022 May 15

Meeting length 90 minutes. Tabled items to be done via email or the following month.

Establish Round Robin Sequence:

Round robin: Gillian, Darlene, Steve, Chris, Jorge

Members:

Steve, Darlene, Chris, Gillian, Laurie, Shannon, Jorge

Katherine T. (Board Liaison)

Florence F. (back up Board Liaison)

Judi T. (Finance Liaison)

Absent:

{with prior authorization}: Shannon, Laurie

{without prior authorization}:

7 members, 4 required for a quorum {simple majority}

CoDA Opening Prayer:

In the spirit of love and truth, we ask our Higher Power to guide us as we share our experience, strength, and hope. We open our hearts to the light of wisdom, the warmth of love, and the joy of acceptance.

Minute taker (volunteer): Steve

A few notes about the Agenda: (Color Key: Tabled item, New update, Action item, Old update. **(RR)** = Round Robin. Also, use international standards for dates: ISO 8601 format yyyy/mm/dd.)

5th Service Concept:

Read by:

Trusted servants are directly responsible to those they serve and are bound to honor the group conscience decision making process and uphold those decisions concerning their service work. The Fellowship also recognizes the need and right for members to honor their own experience, strength, and hope and their Higher Power's will as expressed to them. When the group conscience violates an individual's own truth and makes participation impossible, the individual may relinquish the service position.

Spiritual Check-in: Please limit your response to one minute {self-time}.

How do you use the 5th Service Concept in your recovery/service within CoDA at any level and/or personal and/or professional life? Or personal share – What is happening in your life?

Get approval to record this meeting to the cloud.

After approval, announcement: This is the IMC meeting on Sunday, May 15th at 10:30AM Eastern.

(10:40) MINUTES

Minutes will be taken real-time by all. All will have access to review and edit anytime.

April 24th Minutes: (Copy and paste if the hyperlink does not work)

Recording for April 24th Minutes -Accessed through imc.coda@gmail.com login

Present at the April 24th meeting: Shannon, Jorge, Gillian, Laurie and Darlene

Motion to approve April Minutes by: Gillian Seconded by: Jorge

Yes: 3 No: Abstain: 2 GC: approved

(10:42) REPORTS

- **Chair: Darlene** (interruptions are welcome within reason-4 minutes?)
 - a. Chairs Forum – 2022/04/24-updates
 - a. Discussion ongoing about what to do with F2F meetings that are now online and/or hybrid both on meeting lists and identifying as a voting entity (separate from but can look similar to AFM VE issues) Online versus AFM recognition document was GC'd and approved by Chairs Forum to submit to Board.
 - b. Chairs Forum Meeting resulted that the meeting issues Gmail is temporary.
 - c. AFM meetings representation is still an issue
 - b. QSR (due 15th of Jan, Apr, July, October) 2022/04/24 Next draft due for GC in June-Laurie willing to assist
 - c. Review roles/tasks descriptions - Continue to discuss with HP about serving in one of open roles needed.
 - d. Cleanup/organizing ... Gmail inbox/filing, OneDrive filing, ~~google drive versus OneDrive~~ 2022/04/24 updates
 - a. Steve is willing to help the Gmail inbox-2022/04/24 how will these be filed; numerous folders; organization needed
- **VEL (Voting Entity Liaison): Chris** – 2020/2021 CSC 2-year commitment, Vice-VEL Laurie 2021/2022
 - a. Creation of VE list of contacts. Start filling in the blanks from which VE's have attended the CSC's in most recent years. Outreach Committee is pursuing current information about who has a website. Gillian – Discussed some of Translation 'Stories' effort.
 - b. Possibility to address the principle of representation with future motion for an FSM quorum update from IMC
 - c. 2022/02/20 - working on VEL description, CSC prep meetings have started and beginning process, online or hybrid 2022 CSC format TBD 30 days prior to event
- **Voting Entity Issue (VEI) Subcommittee/VEI Tracker:** Members: Darlene, Gillian, Shannon; OneDrive Tracking:
- 2022/05/15: Gillian – Teri from CLC re committee about Healing Prayer as a booklet.
- **Public Minutes Update:** Laurie 2022/05/09 - we are up-to-date with submission of PM's

(10:52) OLD BUSINESS

- A. **CoDA Synergy Project: Clarity for Voting Entities and CoDA Unity** Lead: Darlene, Co-Lead: Laurie, Members: Steve, Gillian, Jorge
2022/05/15: No updates
- Voting Entity Structure:** Texas, SoCal, NorCal examples; What is structure? How much structure? 2022/03/27 - Actively working on Virginia and AFM forming new VE's. Need to review docs with New England Alliance and Arizona VEs.
 - Voting Entity Database:** Members: Darlene 2022/03/27 - working with Outreach,
 - FAQs for new IMC members and Voting Entities:** 2022/04/23 email sent to Jorge & Shannon
 - IMC Member Toolkit:** 2022/04/23 Updated by Laurie Members: Laurie
 - Motions/Literature:** What CSC motions or pieces of literature/leaflets can come out of Synergy? Videos on what it means to be a delegate.
- B. **(10:56) Face to face:** 2022/05/15 Updated Cost Research by Jorge. Do we need to inquire about cost using our Management Company for assisting with travel arrangements; Jorge working with Judy T. on updated costs. Agenda for the meeting is necessary for approval. GC was to postpone from June 18-19 until after CSC. June agenda action item for setting F2F date.
- C. **(11:04) Review IMC's P&P/FSM highlights** (Shannon, Gillian)
2022/03/27 updates
- Link to VEL Description
 - Chair is tasked with initial response. Let's discuss a response "system" in April.
 - VEL is tasked with helping start new VEs.
 - ACTION ITEM (Shannon) Submit P&P to web liaison with cc to Board to post on coda.org
 - ACTION ITEM (Shannon) -tentative date to discuss is week of May 9th **Update IMC P&Ps:** Laurie & Gillian willing to assist.
- D. **(11:06-11:12) Change/update Gmail password, other passwords?** (Zoom, OneDrive, Smartsheet) 2022/05/15 no update
- E. **(11:12-11:27) ALL issues being filtered to IMC,** especially meeting problems.
2022/03/27 updates
- Chairs Forum GC to create workgroup
 - New CoDA email and announcement from the Board
 - (RR)** Response to Board email about meetingissues@coda.org. Now what? 2022/05/15 Chairs Forum workgroup to work on details of how this will function.
 - Emails follow-up in round robin, clarify with board from this point forward.
- F. Zoom interpretation option? Current need? Lead to work with board liaison to work on costs? (tabled)
- G. **(RR)** VEL update from CSC Prep - no Voting Entity Issues (VEI) which are now Voting Entity Motions (VEM) VE motions to be tracked with CSC motions. (tabled)

(11:37) NEW BUSINESS

- A. **(11:39-11:54) Simplified instructions** request from the Board: one page version of Guidelines. What info do we share with these types of IMC tasks (non-mediation like VE status and meeting issues), especially while in progress? Consider updates to the Board, the IMC Board liaison, and other committees referring requests/issues to IMC. How do we respond to semblance of micro-managing. Consider all incoming as confidential issues while in progress and share appropriate results once resolved?
 - a. Thoughts? General and specific to response.
 - i. Cliff notes of P&Ps and Guidelines
 - ii. Keep anonymity, respond broadly regarding results
 - iii. Banner with one click, making the FSM breathable
- B. IMC Response to request: ACTION ITEM (Shannon, Chris, Laurie, Gillian, and Steve) Liaison is willing to help write. Review emails Darlene sent to VA. Shannon provisional Lead. This might be an item for F2F.
- C. Agenda for F2F tabled
- D. Synergy Project – tabled After meeting 2022/04/23, we agreed to postpone crafting a motion asking ourselves: Is this something IMC should be doing? We all agree on the need to ‘simplify the process’ and can discuss and review these options, along with any others you may think of, then hold GC:

(12:14-12:19) NEXT MEETING:

2022/6/19 at 10:30am (EDST) – everyone check your calendar; third Sunday of the month

Motion to adjourn: Chris Second: Steve Passed: unanimously

CoDA Closing Prayer:

We thank our Higher Power, for all that we have received from this meeting. As we close, may we take with us the wisdom, love, acceptance, and hope of recovery.

Stop Zoom recording.

Future Meeting dates:

July 17th

August 21st

September 18th

October 16th

November 20th

December 18th