

IMC Monthly Approved Minutes - Public

Sunday, 2022 February 20

Meeting length 90 minutes. Tabled items to be done via email or the following month.

Establish Round Robin Sequence:

Round robin: Chris, Steve, Gillian, Jorge, Laurie, Darlene, Shannon

Members:

Steve, Darlene, Chris, Gillian, Laurie, Carmen, Shannon, Jorge

Katherine T. (Board Liaison)

Florence F. (back up Board Liaison)

Absent:

{with prior authorization}:

{without prior authorization}: Carmen

8 members, 5 required for a quorum {simple majority}

CoDA Opening Prayer:

In the spirit of love and truth, we ask our Higher Power to guide us as we share our experience, strength, and hope. We open our hearts to the light of wisdom, the warmth of love, and the joy of acceptance.

Minute taker (volunteer): Chris, Laurie, Darlene

Approve the Agenda:

Motion to approve by: Shannon Seconded by: Gillian GC: unanimous

2nd Service Concept:

Read by Dan:

The Fellowship of CoDA has the responsibility of determining, through its group conscience, the service work to be performed, and the best manner to perform such work. This authority is expressed through our group conscience. Authority carries responsibility; thus, CoDA groups conscientiously provide adequate funding and support for the service work they authorize.

Spiritual Check-in: Please limit your response to one minute {self-time}.

How do you use the 2nd Service Concept in your recovery/service within CoDA at any level and/or personal and/or professional life? Or personal share – What is happening in your life?

Get approval to record this meeting to the cloud.

After approval, announcement: This is the IMC meeting on Sunday, February 20th at 10:30AM Eastern.

MINUTES

Minutes will be taken real-time by all. All will have access to review and edit anytime.

December 12th Minutes: (Copy and paste if the hyperlink does not work)

*****Did not have quorum in January so December minutes need to be approved*****

{Present at January 13th Meeting: Jorge, Gillian, Laurie, Darlene}

Recording for December 12th Minutes (Accessed through imc.coda@gmail.com drive login)

Present at the December 12th meeting: Dan, Steve, Chris, Gillian, Darlene

Motion to approve **December** Minutes by: Steve S Seconded by: Gillian

Yes: 7 No: 0 Abstain: 0 GC: PASS

REPORTS

- **Chair: Darlene** (interruptions are welcome within reason-4 minutes?)
- a. Chairs Forum – 2022/2/20 updates
 - a. Discussion ongoing about what to do with F2F meetings that are now online and/or hybrid both on meeting lists and identifying as a voting entity
 - b. Coda.org work to be ADA (American Disability Act) and WCGA (Web Content Accessibility Act) compliant
 - c. codateen@codateen.org workgroup coming up with a process that will be safe for teens
 - d. Action item about Voting Entity question from Nicki R. from SD, only sent to VEL.
 - e. Russia-What qualifies a VE outside of CSC week? Does IMC keep and post a list? Darlene will research more on this.
 - f. Darlene Action Item-Inquiring from Outreach how VE List is being maintained moving forward. (Remove from March agenda)
- b. January - international standards for date and time. 2021/12/12 - please start transitioning to ISO 8601 format yyyy/mm/dd starting 2022 January
- c. QSR (due 15th of Jan, Apr, July, October) 2022/02/20 - next review is due in March for April submission
- d. Public minutes update 2022/02/07 by Laurie: submitted Public Minutes; I need to send in November and December which I will do after our February meeting when we approve December minutes. January public minutes stating “no meeting due to no quorum” to be done.
- e. Review roles/tasks (volunteers/elections after meditating with HP): Descriptions - Continue to discuss with HP.

- f. Cleanup/organizing ... Gmail Alias-completed; OneDrive filing, google drive versus OneDrive, historical info on agenda deleted.
- **VEL (Voting Entity Liaison): Chris** – 2020/2021 CSC 2-year commitment, Vice-VEL Laurie 2021-2022
 - a. Creation of VE list of contacts. Start filling in the blanks from which VE's have attended the CSC's is most recent years. Outreach Committee is pursuing current information about who has a website. Gillian – Discussed some of Translation 'Stories' effort.
 - b. Searched history in online motion database for motion about having one delegate for phone and one delegate for alternate format in the "alternate format" VE, did not find.
 - c. Possibility to address the principle of representation with future motion for an FSM quorum update from IMC
 - d. 2022/02/20 - working on VEL description, CSC prep meetings have started and beginning process, online or hybrid 2022 CSC format tbd 30 days prior to event
- **Voting Entity Issue (VEI) Subcommittee/VEI Tracker:** Members: Darlene, Gillian, Shannon; OneDrive Tracking: 2022/02/20 - Last meeting on 12/8, next meeting 10:00AM EST on Saturday, 2022/03/05

OLD BUSINESS

- A. **CoDA Synergy Project: Clarity for Voting Entities and CoDA Unity** Lead: Darlene, Co-Lead: Laurie, Members: Dan, Steve, Gillian, Jorge
 - a. **Voting Entity Structure:** Texas, SoCal, NorCal examples; What is structure? How much structure? Have a few examples in the works with new VE's forming.
 - b. **Voting Entity Database:** Members: Darlene 2021/12/12 working with Outreach
 - c. **FAQs for new IMC members and Voting Entities:**
 - d. Onboarding new members is complete.
 - e. **IMC Member Toolkit:** Members: Laurie
 - f. **Motions/Literature:** What CSC motions or pieces of literature/leaflets can come out of Synergy? Videos on what it means to be a delegate.
- B. Seeking nominations for Vice Chair. No volunteer currently. Members will meditate on this with HP.
- C. Face to face – Jorge to research locations, flights, etc. 2021/12/12 - Update?
2022/02/20 ACTION ITEMS: Darlene - Action item. Check with board regarding travel agency they would want us to use. Finance details for processing F2F. Jorge-update cost with potential F2F date.
- D. Communications email-10/17/2021-Action Item: Dan will work on response to send to IMC for GC and then to Chairs Forum. 11/21/2021 - Dan sent email to Darlene; GC was not held; send email to all IMC for GC – include in subject line ****response needed****
2021/12/12 - Darlene will check and forward to Communications and/or Chairs Forum.
Action item -Darlene to follow-up 2022/2/20
- E. Review IMC's P&P/FSM highlights (Shannon, Gillian, Dan)
- F. Test calendar invite (tabled)

- G. Change/update Gmail password, other passwords? (Zoom, Onedrive, Smartsheet)(tabled)

NEW BUSINESS

- A. Motion? FSM number of alternate delegates (tabled – do after issues if there is time)
- B. Goals (IMC and individual) for this year and experience – one-minute shares (timer/self-timed)-; my way of answering to those I serve through/within this committee;
- C. Zoom interpretation option? Current need? Lead to work with board liaison to work on costs? (tabled)
- D. Hybrid/AFM/Online voting entity affiliation overlap (tabled)

NEXT MEETING:

2022/3/27 at 10:30am (EST) – 4th Sunday for this month only by GC in February

Motion to adjourn: Darlene Second: Acclimation

Passed: Unanimous

CoDA Closing Prayer:

We thank our Higher Power, for all that we have received from this meeting. As we close, may we take with us the wisdom, love, acceptance, and hope of recovery.

Stop Zoom recording.

Future Meeting dates:

April 17th

May 15th

June 19th

July 17th

August 21st

September 18th

October 16th

November 20th

December 18th