

Events Retreat Practice Meeting

Agenda and Minutes -

March 16th, 2021

Events Committee is inviting you to a scheduled Zoom meeting.

Topic: Events Meeting

Time: Mar 16, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/95959788214?pwd=REk2TnZvc3RzaDBlUUVlelRvOFhBdz09>

Meeting ID: 959 5978 8214

Passcode: 458813

One tap mobile

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Round Robin: Intro: Kathy, Kevin, Shaf, Barbara, Jeremy, Danielle, Carole, Florence

Opening Readings: (5 min.)

CoDA Opening Prayer: In the spirit of love and truth, we ask our Higher Power to guide us as we share our experience, strength, and hope. We open our hearts to the light of wisdom, the warmth of love, and the joy of acceptance. - Jeremy

Service Concept 3: Decisions about service work in the Fellowship and all CoDA affairs are made through the group conscience decision making process. For this spiritual democratic process to work, every member of the group is encouraged to participate, consider all the facts and options concerning the issue, listen respectfully to all opinions expressed, then reflect and meditate to find a loving Higher Power's will. Finally, we deliberate honestly and respectfully to determine the proper course of action. Unanimity in the group is the desired outcome; a majority vote is a group conscience. - Barbara

Tradition 3: The only requirement for membership in CoDA is a desire for healthy and loving relationships. *CoDA is based on inclusion, not exclusion. Anyone with a desire for healthy and loving relationships is welcome.* <https://coda.org/outreach/service-guidelines/twelve-traditions/>) - Kathy

Promise 3: I know a new freedom. **"In this moment, I'm free to be me. When I find myself struggling to be who I am, I think back to who I was when I first came to CoDA. I believed I had no character faults. I grew up being whatever everyone else wanted me to be. I had no sense of who I was. When I read CoDA's patterns of codependency about denial, low self-esteem, and control, I knew I was "home". It was as if someone had written my life story. Today, if I find myself in a situation when I am tempted to act in a way that no longer fits, I have the freedom to act differently. Old patterns, like old clothes, don't fit anymore. I have choices. I can decide to act in a healthy manner. I feel free"** - Florence.
taken from Codependents Anonymous "In This Moment"

Minute Recorder: Carole

TIMEKEEPER: Kathy

Round Robin: Kathy, Kevin, Shaf, Barbara, Jeremy, Danielle, Carole, Florence

Feelings check in. (1min)

Recording to Cloud – start

APPROVE MINUTES: March 9th minutes in April meeting.

Round Robin: Kathy, Kevin, Shaf, Barbara, Jeremy, Danielle, Carole, Florence

Items for Discussion: -

Chair Update:

- CSC preparations to come;
- Eventbrite setting up;
- CSC prep group meeting tomorrow night;

Vice Chair Update:

- research hotels WIP

Registrar Update:

- donations \$1431 Net; Gross \$1467; Tickets 418; 290 registrants with 158 as donors;
- country designation to be added for CSC and thereafter in the registration process.

Workshop Coordinator Update:

- Welcome: Jeremy - Volunteers to read Steps and Traditions, theme, ESH related to theme; Florence - housekeeping – breakout room instruction, agenda
- Closing: close all the breakout rooms to return to Main room; promises, farewell
- Agenda approval

Interpretation Coordinator Update:

GC new position – Carole

- With f2f CSC Interpretation support was to research local companies for costs comparison; interpretation was not offered for ICC or workshops/speakers.
- With virtual ICC last year, CEC was approached by Brazil and Iran where the former provided professional services at their expense (discovering it is very expensive and not repeatable) and the latter stepped away since their translations committee is unfamiliar with simultaneous interpretation.
- This Retreat, working with WCC, translations committees of many countries are offering to try a modified version of simultaneous interpretation. A transcript or written materials from workshops are provided to the interpreter/translator to be read over the Zoom interpretation channels of the various languages. These Trusted Servants are translators for their publication's committees, so most are not familiar with or comfortable with simultaneous interpretation.
- I have been talking with/getting to know each translator/interpreter skills and needs, giving tutorials for the zoom feature, troubleshooting, preparing documents for registration and zoom connection, requesting written materials from the workshop/speakers and CEC for opening and closing to pass to interpreters for translation, working with WCC teckies for troubleshooting, etc;
- basically, coordinating this effort to make the retreat, perhaps, a first ever inclusive World Event.
- GC: y, y, y, y, y, y, y, y Unanimous!

RR: Kathy, Kevin, Shaf, Barbara, Jeremy, Danielle, Carole, Florence

Update from Carole

- 8 countries: Iran, Israel, Brazil, France, Ukraine, Russia, Spanish Outreach (Spain, Mexico, Guatemala), Italy
- Zoom Interpretation features (awareness during breakout room practice)
- Some hiccups with connectivity; troubleshoot ideas if this occurs day of Retreat; interpreter needs to be connected at the beginning of the event or they are unable to use the feature; currently need for everyone to exit the meeting and restart; only the direct Zoom link generated by Zoom to the interpreters is usable;
- the Zoom admin is the only one who has access to the list of interpreters in the Zoom tools tray, to view and see which interpreters are connected.
- The interpreters' emails are currently set up in the Zoom account as a template for the actual Retreat day meeting.
- Interpreters can come on half hour early and if needed the meeting will restart before admitting registrants into the Retreat.
- requesting CEC and Interpreter practice 6pm March 18th to increase familiarity amongst both these teams, practice the features, troubleshoot together; deferred to the March 24th practice for CEC, presenters and interpreters
- CSC flyer requested for Iranian speaker meeting on March 27th
- Research needed for Simultaneous translation earbuds: <https://www.yankodesign.com/2021/02/02/these-real-time-in-ear-translator-earphones-help-you-fluently-speak-in-as-many-as-40-different-languages-2/> or Microsoft translator: <https://translator.microsoft.com/>
- Yanko is for products which are not yet on the market and a potential scam, research is WIP.
- CEC members invited to work with Coordinator

Practice Breakout Rooms

- Only Host can assign
- Instructions on screen to find the breakout room icon and how to surf to room of choice;
- WhatsApp committee communication group
- CEC members are cohosts
- Zoom chat to everyone, or to host or cohost or individuals
- CEC to monitor members chat
- There isn't a main hub to intercept people entering during
- CEC members 'admit' in;
- Shaf, Kathy not available for 27th;
- Help room to set up as location to, for example, send people as they arrive once the Retreat starts, to be sent to breakout room
cohost send in chat to Host person's preference to
workshop/speaker room,

Assignments for Retreat: next meeting

Practice date with presenters and interpreters: Wednesday March 24th
6pmEDT, 3pm Pacific;

Round Robin:

Next CEC Retreat practice meeting date: **March 23rd 7pmEDT**

Closing with Serenity prayer: 8:25pmEDT