

Events Meeting Minutes

March 16, 2022, Wednesday

Opening Readings:

CoDA Opening Prayer: In the spirit of love and truth, we ask our Higher Power to guide us as we share our experience, strength, and hope. We open our hearts to the light of wisdom, the warmth of love, and the joy of acceptance.

Service Concept 3: Decisions about service work in the Fellowship and all CoDA affairs are made through the group conscience decision making process. For this spiritual democratic process to work, every member of the group is encouraged to participate, consider all the facts and options concerning the issue, listen respectfully to all opinions expressed, then reflect and meditate to find a loving Higher Power's will. Finally, we deliberate honestly and respectfully to determine the proper course of action. Unanimity in the group is the desired outcome; a majority vote is a group conscience. - Lorraine

Tradition 3: The only requirement for membership in CoDA is a desire for healthy and loving relationships. - Barb

Promise 3: I know a new freedom. - Holly

Minute Recorder: Kevin / Carole

Feelings check in. (1 sentence)

APPROVE Feb MINUTES: approved at end of that meeting

GCs complete by email: Holly, Pam officially approved to Events Committee. Welcome!

Round Robin: Carole, Holly, Kathy, Lorraine, Shaf, Katrina, Pat, Barb, Kevin

Reports and Proposals:

Chair: Working with CSC prep group to get CSC deadlines posted. Got Texas hotel info and will send out RFPs (Request for Proposal); another A/V bid

Vice Chair: n/a

Secretary: minutes redacted and uploaded to website

Registrar: 13 early bird tickets, 2 Delegates, 4 dinners, 3 breakfast

Workshops: n/a

ICC virtual/hybrid Subcommittee: First meeting with Carole and Saskia Thursday March 17 3pmEST/ 8pmCET. Anyone else interested in joining us!?! - Holly

Interpretation: differentiating the needs at CSC and ICC:

- a. CSC has a Spanish Interpreter provided; potential for another language if Delegate or Committee member need is proven/requested; they would log on to Zoom for the Spanish or other appointed language channel via their laptop or cell phone; English translation of appointed languages would be available on the CSC's personal device (cell/laptop via earbuds)
- b. ICC interpretation, by Trusted Servants, will go forward if there is a Virtual Events Subcommittee available to work on a hybrid model or virtual only International CoDA Convention-ICC

Technical/AV: Bids, see below

Host Committee: n/a

Retreats: n/a

2022 CSC/ICC

- a. Review A/V Bids. Have 2. Need 3 bids – Barbara says 2 bids is enough for Board
 1. Patrick's - \$9000
 2. Depot Music - \$8,317.65
 3. Linn Brother's - No bid
 4. Hotel – No Bid

For discussion: Would like to send the 2 bids to board, with recommendation for Patrick due to his knowledge, OT work is no charge, and flexibility to assist with anything we may add on without further cost. Depot Music would charge OT if over 10 hours and if we decided we wanted something not on the quote, be added fee.

Round Robin: Carole, Holly, Kathy, Lorraine, Shaf, Barb, Kevin

- Patrick but would Depot Music (DM) bring something else needed; Patrick since known he does an excellent job; Patrick knows confidentiality; Patrick could he match the other bid? Patrick-12Step is his business; DM extra charges for anything beyond written contract details.
- **Motion:** Would like to send the 2 bids to board, with recommendation for Patrick due to his knowledge, OT work is no charge, and flexibility to assist with anything we may add on without further cost

- **GC:** yes, yes, yes, yes, yes. - unanimous
- Once approved by the Board and the contract is signed, Kevin will reach out for computer needs re: items below, and for ICC, if needed
 - b. Site visit to SD – one weekend with one hotel room – arrive Friday, work Saturday; leave Sunday; Travel agent through Board.
 1. Florence will send an email with her dates for May
 - c. Buy a new computer (or 2) maybe other equipment as well:
 1. \$1000 in budget; awaiting AV bid could be helpful to know what computer needs are
 2. Suggestions with Canadian dollar savings (Canadian Delegate or Committee member may be able to bring the purchase or have it sent to USA address), perhaps or as product recommendations for USA purchase:
 - a. <https://www.dell.com/en-ca/shop/dell-laptops/inspiron-15-3000-laptop/spd/inspiron-15-3511-laptop>
 - b. <https://www.bestbuy.ca/en-ca/product/hp-14-laptop-with-1-year-of-microsoft-365-silver-amd-3020e-64gb-emmc-4gb-ram-windows-10-s/14771998>
 - c. https://www.bestbuy.ca/en-ca/product/hp-elitebook-850-g3-15-6-laptop-intel-core-i5-6300u-16gb-ddr4-dual-drives-fast-256gb-m-2-ssd-1-tb-hdd-windows-10-pro-refurbished/14777498?icmp=Recos_3across_tp_sllng_prdcts&referrer=PLP_Reco
 - d. <https://www.bestbuy.ca/en-ca/product/lenovo-ideapad-3-15-6-laptop-platinum-grey-intel-celeron-n4020-256gb-ssd-4gb-ram-windows-11-home/15694315>
 - e. <https://www.bestbuy.ca/en-ca/product/microsoft-surface-laptop-go-12-4-touchscreen-laptop-sandstone-intel-i5-1035g1-128gb-ssd-8gb-ram-en/14994228>
 - f. Someone can research further
 - d. **Florence** Attraction: Send email (to gauge interest in postcards) to Delegates, Last year's delegates. Contact list from CoDA website.
- 2. **Interpretation** – Needs to be on website/Eventbrite that Spanish is offered to Delegates and Committees, not Observers on YouTube - Kevin. Carole – email World VE to find out if lack of interpretation is stopping participation in CSC; will get bids from CEOTIS and Language Marketplace, provide link to previous CSC YouTube as an example and aide in developing a bid
- 3. **Workshops** committee work on an email to send out - Florence
- 4. **Host City:** volunteers w.i.p.
- 5. **Texas - ALL:** CEC (CoDA Events Committee) to review the choices to make GC at April meeting on which to recommend to Board
- 6. **Other duties**
 - a. Host Applications for 2024 and beyond – Kevin to send out invitation email to previous Delegates to apply for 2024 and 2025
 - b. Check cost rent van to drive equipment

Minutes approval – approved as discussed and live edit – Approved.

Next Meeting April 9, 2022

2021/2022 Events Positions

Chair - Kevin

Vice Chair - Florence

Secretary - Carole

Registrar - Lorraine, Kathy, Shaf

Workshops – Florence, Lorraine, Holly, Pam

ICC Online/hybrid Subcommittee – Carole, ?, ?

Interpretation – Carole; Shaf, Saskia

Technical/AV – Kevin, Shaf as support

Volunteer Coordinator - Florence, Lorraine, and Host Liaisons – Katrina, Pat, Stephanie

Retreat – Open

Contact events@coda.ca if you are interested in becoming a committee member