

Events Meeting Minutes
February 12, 2022

Start: 11:34am EST

Opening Readings: (5 min.)

Minute Recorder: Carole

TIMEKEEPER: Kevin

Feelings check in. (1 sentence)

Recording to Cloud – start

APPROVE MINUTES: Jan 2022 approved at end of that meeting

Round Robin: Carole, Barb, Lorraine, Holly, Katrina, Pam, Kevin

GCs complete by email: None

Reports and Proposals:

Chair: Talked with Texas. Looking at using a company to do the hotel search.

Vice Chair: n/a

Secretary: January minutes redacted and sent to web liaison for posting

Registrar: adding later - Lorraine

Workshops:

Interpretation: Carole: Will add interpretation needs for CSC on Eventbrite. Can flyer be available in word doc for ease of translation for other countries/languages; budget of \$10,000 for one language for CSC, another language if there is several people in need; suggestion proposed of rotating language at CSC; previous motion on English as world business language: was discussed at the Board however there is still a need for interpretation, was passed by majority but not binding to the Board; CoDA is an international organization and we want everyone to participate, however, for one person, the cost is prohibitive.

Technical/AV: n/a

Host Committee: Katrina: wip reaching out to other clubs in region; recording specs received; asking for bids from local AV companies; awaiting update of flyer so it is reproducible; site visit tbd;

Retreats: n/a

1. **Introduction of Prospective Members:** See Applications [here](#).
 - a. Pam (2 Min) -
 - b. Holly H (2 min) -
 - c. Questions (5min)
2. **2022 CSC/ICC** (reminders)
 - a. Get bids for A/V, need 3 bids
 1. Have Patrick's bid, others are sought
 2. Linn Brother's - Katrina: wip=work in progress
 3. Hotel gave a contact. Eric Ulmer with Depot Music
 - b. Site visit to SD – one weekend with one hotel room – arrive Friday, work Saturday; leave Sunday; Travel agent through Board.
 1. Florence will send an email with her dates - looking at May
 - c. Buy a new computer (or 2); **Need some people to research;** \$1000 in budget; awaiting AV bid could be helpful to know what CEC needs are, ie. camera portal
 - d. Florence Attraction: Send email (to gauge interest in postcards) to Delegates, Last year's delegates. Contact list from CoDA website.
 - e. Could Web Liaison/Webmaster to post on coda.org on 'Calendar' - Kevin
3. **Workshops committee:** work on an email to send out; including Pam and Holly in the committee
4. **Florence** - Redo flyer for printing and reproducibility for Host City and Interpretation
5. **Kevin to confirm with prep group what has to go through them:** only information for the Delegates, coordinating with IMC
6. **Other duties**
 - a. Host Applications for 2024 and beyond; email draft for CEC re: who wants to take this on?
7. **Virtual ICC team:** perhaps those who are not able to travel or other interested members to make up a workgroup/subcommittee; Purpose: how can this be done as hybrid? Barbara passed on a document about hybrid meetings; AV tech company could be asked to hook to CEC system; another suggestion is to have a separate virtual stream for ICC – International CoDA Convention (workshops)
8. **Discussion of having the AMC folks attend CSC for technical support:** bringing Connie and Lorrissa, AMC – Association Management Company who carry the work of Motions; what dates would they need to be there for CSC; does CEC (CoDA Events Committee) want them there?

GC re: AMC presence in S. Dakota for CSC– not at all or one only like Connie; pass; pass; what is their contract in covering CSC? A Board decision since AMC does the recording for the Board; pass; to record motions in person to clarify and questions improving communication; - Barbara, Board Liaison will bring to the Board the ideas from CEC (CoDA Events Committee)

9. **Company to do Hotel Research:** Kevin will email Board Liaison what is required ie. contract and next steps

Check cost rent van to drive equipment

Minutes approval – approved as discussed and live edit – Approved without Registration numbers which will be entered later

Next meeting date: March 16th 6 pm Eastern (Wednesday)

Close: with Serenity Prayer; 12:38pm EST