

Events Meeting Minutes
April 9, 2022, Saturday

Opening Readings: (5 min.)

CoDA Opening Prayer: In the spirit of love and truth, we ask our Higher Power to guide us as we share our experience, strength, and hope. We open our hearts to the light of wisdom, the warmth of love, and the joy of acceptance.

Service Concept 4: All those who volunteer to do service work for CoDA by serving on committees, boards, or corporations are trusted servants, not authority figures. Ideally, trusted servants volunteer out of a desire to follow their Higher Power's will, out of gratitude for the gifts they have received from CoDA, out of a desire to grow in their ability to create and keep healthy relationships, and to contribute what they can of themselves to CoDA. The Fellowship recognizes the need to select the most qualified people willing to serve as trusted servants. At times, trusted servants may hire individuals outside of the Fellowship for commercial services. - Katrina

Tradition 4: Each group should remain autonomous except in matters affecting other groups or CoDA as a whole. - Pat

Promise 4: I release myself from worry, guilt, and regret about my past and present. I am aware enough not to repeat it. - Pat

Minute Recorder: Carole

TIMEKEEPER: Kevin

Feelings check in. (1 sentence)

Recording to Cloud – start

APPROVE MINUTES: March approved at end of that meeting

Round Robin: Evelyn, Pat, Katrina, Carole, Kevin

GCs complete by email: None

Chair: Working with Prep group to get CSC info page up

Vice Chair:

Secretary: minutes to be uploaded

Registrar:

Workshops:

Interpretation: Iran would benefit from interpretation being provided in Farsi; Contact CEOTIS and Language Marketplace for CSC Interpretation estimates for CSC, ie Farsi; email Chris, IMC, to target/survey the Delegates who may need interpretation;

Technical/AV: Getting contract from Patrick. Discussed computer needs. He may have computer for us to use. Want a thunder bolt port

Host Committee: long distance from war room, CSC room; looking for an Events person to go in-person otherwise walkaround while on Zoom; SignUp Genius for volunteers; iccworkshops@coda.org for interested local people and others;

Retreats: n/a

TABLED:

1. **A/V Bids. Board Approved Patrick**
2. **Site visit to SD – Florence nor I will have time for a site Visit**
 - a. Any Events members available for weekend site visit?
 - b. Can have Host committee meet with hotel and arrange for a zoom meeting?
3. **Texas RFP shared ALL: CEC to review the choices to make GC at April meeting on which to recommend to Board**
 - a. While I can assure you that I am not an expert on every one of these hotels (yes, I live in Houston, but I don't especially know most of the airport hotels inside and out), I can tell you that any of the "airport" hotels (Intercontinental or Hobby) are not going to be especially "nice" and walkable. They're typically located right along the major arteries. Yes, there appear to be restaurants in walking distance, but I personally would not want to be walking around some of these areas after dark. Your 2 best options (in my opinion and based on what Linda described to me that she was looking for) are Royal Sonesta Galleria and Westin Woodlands. I've reached out to The Westin Woodlands for more info regarding F&B minimum and/or Room Rental.

The Galleria and the Woodlands areas are both going to offer more of an "upscale" experience. More walkable. More restaurant options. Just safer areas to be out and about in the evenings. Of course, the drawback is that they're farther from the airport and probably don't offer complimentary shuttle service.

4. **Buy a new computer (or 2) maybe other equipment as well:**
 - a. \$1000 in budget;
 - b. Thunder bolt port
 - c. Patrick may have computer for us to use.
 - d. Suggestions with Canadian dollar savings (Canadian Delegate or Committee member may be able to bring the purchase or have it sent to USA address), perhaps or as product recommendations for USA purchase:
 - <https://www.dell.com/en-ca/shop/dell-laptops/inspiron-15-3000-laptop/spd/inspiron-15-3511-laptop>
 - <https://www.bestbuy.ca/en-ca/product/hp-14-laptop-with-1-year-of-microsoft-365-silver-amd-3020e-64gb-emmc-4gb-ram-windows-10-s/14771998>

- https://www.bestbuy.ca/en-ca/product/hp-elitebook-850-g3-15-6-laptop-intel-core-i5-6300u-16gb-ddr4-dual-drives-fast-256gb-m-2-ssd-1-tb-hdd-windows-10-pro-refurbished/14777498?icmp=Recos_3across_tp_sllng_prdcts&referrer=PLP_Reco
 - <https://www.bestbuy.ca/en-ca/product/lenovo-ideapad-3-15-6-laptop-platinum-grey-intel-celeron-n4020-256gb-ssd-4gb-ram-windows-11-home/15694315>
 - <https://www.bestbuy.ca/en-ca/product/microsoft-surface-laptop-go-12-4-touchscreen-laptop-sandstone-intel-i5-1035g1-128gb-ssd-8gb-ram-en/14994228>
5. **CSC Prep:** Group email to Fellowship discussed
 6. **Florence - Attraction:** Send email (to gauge interest in postcards) to Delegates, Last year's delegates. Contact list from CoDA website.
 7. **Interpretation** – Needs to be on website/Eventbrite that Spanish is offered to Delegates and Committees, not Observers on YouTube - Kevin. Carole – email World VE to find out if lack of interpretation is stopping participation in CSC; will get bids from CEOTIS and Language Marketplace, provide link to previous CSC YouTube as an example and aide in developing a bid - WIP
 8. **Workshops committee work on an email to send out – Florence**
 9. **Workshops Subcommittee:**
 - Hybrid track needs:
 - microphone clip on for the in-person speaker
 - Speaker logs into Zoom for slide presentation
 - In-person attendees watch the slides on wide-screen t.v. broadcast
 - Q&A – in-person and unmuted virtual monitored by the in-person Chair or the Speaker/Workshop Presenter
 - In-person Chair to introduce, monitor Q&A
 - CEC member monitors Zoom chat, answers questions there not related to the presentation, troubleshoots as needed
 10. **New meeting time:** overseas members no longer a part of CEC; Kevin proposing by email a meeting with CEC before May since Host City information covered today
 11. **Other duties**
 - a. Host Applications for 2024 and beyond

Check cost rent van to drive equipment

Minutes approval – approved as discussed and live edit – Approved.

Next meeting date: May 18th 6 pm Eastern (Wednesday)