

CoDA Events Committee (CEC) Meeting Minutes – August 14, 2024
4:30pm PT / 5:30 pm MT / 6:30pm CT / 7:30 pm ET

Present: (9) Amy C., Brian P., Cathy P., Chris H., Deedie H, Jen K., Lisa J., Tim F., Wendy S.

Non-Voting: (2) **Genevieve**, Patsy C. (resigned at end of CSC/ICC 2024)

Board Liaison: Tina R

Absent: 0

Guests: None

Quorum Met: Yes

Time Began: 4:30 PM PT

Time Adjourned: 5:15 PM PT

Minutes taken by: Cathy P.

Open: CoDA Service Prayer + Service Concept 8

(Acting) Secretary Update

- Minutes of 7/10/24 GC via WhatsApp: 9 yes – 0 No – 2 Abstain
Motion to approve (Ratify) by Chris, Seconded by Lisa J., Unanimously approved.
- Minutes from prior meetings not submitted to be posted on CoDA.org found except one date. The CEC approved outstanding minutes via WhatsApp voting and will be submitted for upload.

Chair / Vice Chair

- The former Chair stepped down based on her appointment as an Alternate Board Member and the Motion prohibiting dual roles; therefore, Chris nominated Wendy S. as CEC Chair (nominee).
- Discussion regarding announcement made at CSC that the Chair was stepping down from the committee *all together*. Want to avoid any perceived deception based on this announcement as CEC membership continues.
- Round Robin (RR):
 - Consistent appreciation voiced for the service and commitment of the current Chair. “Spur of the moment” decision made based on commitment to serve, not intended to deceive.
 - The nominee is the current Texas Voting Entity (TX-VE) Chair. This commitment ends in October. Question around the ability to meet all the CEC Chair responsibilities while still the TX-VE Chair. Another CEC member will take on the VE Chair position for the next term and stated she can step in earlier to allow the current nominee to fully serve as CEC Chair.
- Chairs Forum - if the new Chair is not able to attend another CEC member should represent Events, not the former Chair / Alternate Board Member to ensure no conflict of

interest, the high standard the Events Committee should uphold and based on feedback at the CoDA Service Conference.

- No other CEC members are interested in being the Chair.
- **Motion** to elect Wendy S. as the CEC Chair by Deedie, seconded by Cathy:
Unanimously approved: Yes - 9, No 0 - Abstain 0

Vice Chair position + 2024-2025 CEC Roles

- Questions around filling the Vice Chair position as it is now open – no discussion or determination.
- Other CEC Roles and Responsibilities will be discussed and determined after the Virtual CoDA Conference (VCC) is planned as it must be our priority based on time sensitivity.

Meeting time change

- Moving it up one hour to 3:30 PT - 4:30 MT - 5:30 CT - 6:30 ET
- Round Robin (RR) and Group Conscious (**GC**) taken – unanimously approved.

2026 Host City Application

- Application received from the Arizona Voting Entity (Phoenix)
- 2025 is CoDA's 40th Anniversary. AZ VE is excited to be considered.
- RR: Question about the process. Are there other VE's who may be interested? Answer, last year we put out an application request for 2024 and 2025. Time requested to review all applications. Process providing opportunity for others to apply is important.
- **GC** - consensus to allow time for CEC members to review applications submitted. Table AZ 2025 CSC/ICC site for future meeting.

2025 Cruise

- Information from a travel agent obtained for a four-day cruise out Galveston, TX obtained.
- Dates April 10-14, 2025.
- \$415/per person.
- Room block put on to protect the rate; no deposit made.
- RR: Further discussion needed. **GC** - Consensus to discuss the cruise at a future meeting.

VE Reports – submitted yet not presented at CSC

- VE reports were submitted yet not presented at CSC based on time limitations.
- Suggestion to think about how CEC can provide the VE's with a forum to present their reports. Further discussion at a future meeting.



VCC Planning - November 2nd

- **GC** regarding special meeting date for VCC planning. Majority of the CEC able to meet Wednesday 8/21/24 @ 3:30 PT - 4:30 MT - 5:30 CT - 6:30 ET
- Invitation will be sent. Agenda items to include:
 - Agenda and Time
 - Speaker selection
 - Cost
 - Tech - logistics
 - Interpretation?
- Question – will we keep our same roles until after VCC? Yes, as VCC is time sensitive (yet no S/W lead).
- No current CEC Speaker and Workshop Trusted Servant
 - Former Speaker and Workshop lead volunteered to be a resource on all the work she did if needed.
 - Another CEC member volunteered to help.
 - Many volunteers to be VCC presenters, information captured.

2024 CSC / ICC Final Accounting Summary

- Merchandise Sub-committee lead asked for information to finalize the CSC expenditures. Items needing information to include: water included in welcome bags, printing, confirmation on Delegate gift cost, items purchased by Host City and reimbursed.
- Important to have complete accounting for future years and as a Motion to form a task force to review expense policies and procedures related to finances passed.
- **ACTION:** Everyone to get provide figures / information as discussed

Close: Serenity Prayer