

CoDA Events Committee (CEC) Meeting Minutes – July 3, 2024
4:00 pm PT / 5:00 pm MT / 6:00 pm CT / 6:00 pm ET

Present: Amy C., Cathy P., Chris H., Gen D., Wendy S., Tim F. Deedie H., Lisa J., Jen K., Holly H., Brian, Amy D.

Board Liaison: Tina R.

Absent: Patsy

Quorum Met: Yes

Time Began: 4:00 PM PT

Time Adjourned: 5:11 PM PT

Motions:

Motion to accept minutes: Gen D motioned; Second: Chris H Unanimous

Minutes 6/12: Yes- 12 No- Abstain- 2

Minutes 6/29: Yes- 10 No- Abstain- 3

Motion to approve the ICC schedule: Cathy P motioned , Jen K second; Vote: Unanimous

Motion to approve merchandise order to date as of 7/3/24: \$2,662.65. Gen D motioned, Chris H second;
 Vote: Unanimous

Updates:

- Chair
 - Issue with interpretation for CSC right now – will be resolved soon
 - Contracts signed for AV; food ordered.
- Vice Chair
 - Wendy will update the Trip Tips document with the digital handout information
 - Missing Emergency Contacts (link provided for members to update information)
- Registration

CSC

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|-----------------|
| 7/3/2024 |
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In
 Person Virtually Total

| | | | |
|--------------------------------|-----------|-----------|------------|
| Total - All Languages * | 90 | 79 | 169 |
| Alternate Delegate | 6 | 12 | 18 |
| CoDA Board Member | 4 | 2 | 6 |
| Committee Chair or Member | 25 | 6 | 31 |
| CoRe Board Member | 5 | 2 | 7 |
| Delegate | 25 | 16 | 41 |
| Observer | 26 | 40 | 66 |
| Pending Validation | 1 | | 1 |
| Grand Total | 90 | 79 | 168 |

Pending Validation: Observer
 in-person from Belgium

| ICC | VIP | | |
|-------------------------|------------|-----------|------------|
| | VIP | Workshops | Total |
| Early Bird | 67 | 34 | 101 |
| After 5/1/24 | 44 | 21 | 65 |
| 1 Day - Saturday Only | | 0 | 0 |
| Total - All Languages * | 111 | 55 | 166 |
| Countries in question** | 2 | 3 | 5 |
| | 109 | 52 | 161 |

1-day ticket is live for \$40 for workshops only

- Speakers / Workshops
 - Items tabled for 7/10/24 meeting
 - Workshop Liaison/Monitor Guide: Ask Patsy to email the document to everyone
 - Table Sponsor Tip Sheet
- Merchandise
 - Maple syrup will be ordered soon; approval vote to follow
 - Name badge inserts – have yellow, need white.
 - Supplies are arriving in Ottawa

Lisa J will not be at the 7/10/24 meeting.