

# Events Meeting Minutes

**August 26th, 2021, Thursday**

**Opening Readings: (5 min.)**

**CoDA Opening Prayer:** In the spirit of love and truth, we ask our Higher Power to guide us as we share our experience, strength, and hope. We open our hearts to the light of wisdom, the warmth of love, and the joy of acceptance. - All

**Service Concept 8: The** CoDA Service Conference (Conference), through its group conscience decision making process, guides the Fellowship in making policy decisions and in following the Twelve Steps and Twelve Traditions. The Conference, though providing guidelines, holds no authority over the decision making process of individual groups. The group conscience process is our decision making process. Failure to honor this process may violate Traditions One and Four and a sanction may be imposed. The harshest sanction Conference can impose on an individual or group is to no longer recognize it as belonging to CoDA; this sanction may only be imposed on those who consistently violate the Twelve Steps and Twelve Traditions, as determined by guidelines accepted by Conference. - Lisa J.

**Tradition 8:** CoDependents Anonymous should remain forever nonprofessional, but our service centers may employ special workers. - Barbara D.

**Promise 8:** I learn that it is possible to mend – to become more loving, intimate and supportive. I have the choice of communicating with my family in a way which is safe for me and respectful of them. - Katrina P.

**Minute Recorder:** Carole

**TIMEKEEPER:** Lisa J.

**Round Robin:** Shaf, Kevin, Barbara, Katrina, Lisa, Kris, Carole, Florence

**Regrets:** Kathy

**Feelings check in.** (1min)

**Recording to Cloud – start**

**APPROVE MINUTES:**

**Round Robin:** Shaf, Kevin, Barbara, Katrina, Lisa, Kris, Carole, Florence, Lorraine

**1. Introductions:** Potential new members and/or Volunteers for 2021 ICC (International CoDA Convention), Host Liaison

**2. Rapid City Planning**

**a. Review Contract and hotel setup**

1. Will need dedicated line for internet for business portion: one-time fee of \$275 +service charge + tax, total \$350
2. Reviewed the menu for decision later, Delegate's complementary lunch; ideal to have meal tickets ready for Eventbrite registration release.

**b. Early Registration date?**

**c. Review Food Options and schedule-Food**

**charges are base price + 19%, +7.5%** (pricing below is with all tax and fees)

1. Welcome Reception- lots of choices
2. UPDATED PRICES
  - a. 2 Entrée Dinner Buffet - \$25.00 plus service charge and tax for a total of \$31.98 per person
  - b. 3 Entrée Dinner Buffet - \$29.00 plus service charge and tax for a total of \$37.10. per person
  - c. Dakota Breakfast Buffet - \$13.00 plus service charge and tax for a total of \$16.63 per person
  - d. Half Day Beverage Service - \$6.50 plus service charge and tax for a total of \$8.32 per person

**Commented [Ev1]:** Minute need to reflect we verbally agreed to the breakfast buffet

- e. Should you wish to have the South of the Border Buffet for lunch, the cost will be \$14.00 plus
  - f. service charge and tax for a total of \$17.91 per person.
  - g. The Italian Lunch Buffet will be \$14.25 per person plus service charge and tax for a total
  - h. of \$18.23 per person.
3. Discussion: Buffet or plated; 2 or 3 entrées for dinner
  4. GC: buffet, plated, buffet, buffet, buffet, buffet with glass screen and servers, plated, plated, buffet: buffet, also easier for Events to provide tickets;
  5. GC: 3, 3, 3, 3, 3, 3, 3, 3, 3 it is!!
  6. Breakfast buffet is accepted as offered above

**Round Robin:** Shaf, Kevin, Barbara, Katrina, Lisa, Kris, Lorraine, Carole, Florence

- d. Eventbrite set up date:** settle in one month; Save the Date flyer for now; discounted early registration tbd; interpretation will be available. GC: flyer and registration before ICC – y, y but on email or next meeting; y can wait; y; y with Save the Date; y w Save the Date; y w Save the Date with email; same; y now;
- e. Site visit?** Tabled to next meeting
- f. Host Liaison Update- Question/Answer period** - discussed the work room location and alternative ie hotel room which would not provide the work space and tables needed,

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**3. Registrar update for ICC 2021:** not available at this time

4. **Workshop Leader update for 2021:** 3 responses, 2wshop, 1speaker
5. **Volunteers for ICC 2021- Question/Answer:** interpretation in main room only, thus there is difficulty with moving people into breakout rooms...let the attendees know this takes time. Co-Host can move people into breakout rooms, practice this as well. Call 30sec! - Lisa. Events member in each breakout room. Practice sessions with presenters and interpreters. One German Interpreter, potential Japanese Interpreter. Multiple speakers and workshops going simultaneous, 2020 ICC 2 breakout rooms and main room, have as many breakout rooms as possible.

#### 6. Events Committee New Job positions

- a. **Chair/ Treasurer** - Kevin, need support for CSC Prep meeting (only Vice/Chair attends, maybe Secretary) and Chair's Forum, independent committee members. -by acclamation!
  - b. **Vice Chair** - Florence
  - c. **Secretary** - Carole
  - d. **Registrar** - Lorraine, Kathy
  - e. **Workshop Leader** - Florence
  - f. **Interpretation Coordinator** - Carole, Shaf
  - g. **Technical/AV** - Shaf
  - h. **Volunteer Coordinator** - Florence, Lorraine
1. **Host liaison**- Katrina P., Pat W.
- **Next meeting date:** tbd by email

Closing with Serenity prayer: 8:05pm EDT