

## Communication Committee Minutes - leader Mary

September 23, 2021 7:30PM

Open with Serenity Prayer permission to record? yes

In Attendance/round robin order: David, Dayle, James, Mary, Chris, Linda

Approval of August Minutes Motion by -- James second – David.  
Unanimous

Update from sub-committees:

1. AVM (Audio Visual Media) – meeting two days ago. – meeting scheduled for Sunday.
  - i. PSA (Public Service Announcement) - beginning plan
  - ii. YouTube – a plan is needed, including whether we can use connections release, requirements, naming of files.
2. CET (CoDA Email Team) – We have a full group of terrific volunteers!
3. C-phone (CoDA Phone) – We have a full group of terrific volunteers!
4. Fellowship Forum - headed up by David is continuing to spread the word. Wonderful job! May need to add info to the CoDA calendar. Speakers talk for 10-20 minutes, followed by questions and answers. David asked for feedback concerning one attendee's comment that it should be a meeting format as well as not allow reference to outside literature. All agreed this is not a meeting, this is fellowship. David may add something to the script asking for adherence to no outside literature, will bring back to next month's meeting for discussion.

All agreed the trusted servants leading the meeting are not CoDA cops.

## Old Business

1. CET and C-phone - no chat meeting due to limited participation. meeting requested again so we have chance to discuss calls and emails, debrief. Mary will schedule

## New Business

1. QSR due on 10/15. Mary to write and send to committee for comments/additions/corrections followed by request for GC
2. remove Katherine and Gail remove from comm alias, only adding their specific email addresses when they need to be aware.
3. Thanksgiving/Christmas meetings : cancel November meeting, change December meeting to 12/26, 7:30pm eastern
  - a. Elections December 16 meeting. Mary has created a chairs responsibility list, and will complete and send out to [comm@coda.org](mailto:comm@coda.org).

Policies and procedures have not been updated in some time; Mary will look them over, make notes, send to all for review/comment/additions/deletions. Also suggested we add a form for new members, showing organization of committees as well as information about pre-csc work (motions, budget, schedule).

Closed with CoDA Closing Prayer

Leaders for next months : *October– Chris; November-CANCEL; December– Karen; January - Jeanne; February– James;*